



## JOB ANNOUNCEMENT

Posting Date: October 30, 2024

Position: **Maritime Decarbonization Senior Program Manager**

Salary Range: \$85,000 - \$95,000 + comprehensive benefits

Reports to: Joint Innovation Program Director

Location: Seattle, WA (with hybrid options); candidate must be WA state resident

Priority Deadline: November 13, 2024

### **Washington Maritime Blue**

Maritime Blue is a strategic alliance propelling the Pacific Northwest toward global leadership in ocean-based innovation. We foster collaboration among industry, government, academia, communities, and investors to create sustainable maritime and ocean industries. We empower our region to thrive in the Blue Economy by accelerating innovation and entrepreneurship, centering equity, addressing climate change, restoring marine ecosystems, and building a diverse workforce. Strategic focus areas include maritime decarbonization, renewable ocean energy, sustainable fisheries and seafood, healthy ocean ecosystems, and digital solutions.

### **Joint Innovation Program**

The Joint Innovation Program (JIP) fosters early-stage market development and technology demonstrations for the advancement of the Blue Economy using models of strategic initiatives, formal collaboratives, and joint innovation projects. The JIP operates to thoughtfully convene, intentionally facilitate, and provide member- and partner-informed thought leadership around our key focus areas of Ocean-Based Renewable Energy, Maritime Decarbonization, Digital Transformation of Maritime, Ocean Health and Sustainability, and Sustainable Fishing and Seafood.

### **Sustainable Maritime Fuels Collaborative**

The Maritime Blue Sustainable Maritime Fuels (SMF) Collaborative brings together supply and demand stakeholders to accelerate the production and use of sustainable maritime fuels and technologies in Washington through a lens of equitable prosperity. The SMF Collaborative is in its early stages of planning intending to use a stakeholder-driven approach of intentional convening and inclusive collaboration, following the blueprint of Maritime Blue's successful [Quiet Sound](#) program, Blue Wind Supply Chain Collaborative, and the effectiveness of the Sustainable Aviation Fuel task force in Washington state. The SMF Collaborative's work plan may execute workshops, facilitate studies, report findings, convene working groups, and initiate demonstration projects. The SMF Collaborative is

staffed by the Maritime Blue Joint Innovation Program team and will be supported by an external Planning and Leadership Committee.

### **Position Description**

The Maritime Decarbonization Senior Program Manager at Washington Maritime Blue will work with the Joint Innovation Program Director to maintain and advance the development and implementation of the SMF Collaborative and other work related maritime decarbonization activities. This role will be responsible for executing the day-to-day operations of the SMF Collaborative and related projects, including but not limited to supporting the SMF Collaborative Planning Committee and its facilitation, Washington Tax Credits for the Blue Economy accessibility support, and maritime decarbonization-related projects and partners. The Sr. Program Manager will support the Joint Innovation Program Director in strategic development, fundraising, communications, contracting, grant management, research, and reporting. The Sr. Program Manager may also supervise staff, permanent or temporary. To accomplish these duties, the Sr. Program Manager will work closely with Maritime Blue staff, project partners, and stakeholders in a collaborative process. This position will report to the Joint Innovation Program Director.

### **Consideration for Junior Position**

Maritime Blue is open to receiving applications from individuals who believe they would qualify for a junior program manager position given their level of experience. The salary band for the junior position is: \$72,100 - \$90,000. If you are interested in this option, please indicate on your cover letter.

### **Duty areas:**

#### **Program Administration**

- Project manage key studies, working groups, and forums through a collaborative and whole systems design approach
- Facilitate partner/stakeholder relationships and meetings
- Lead grant management and reporting for successful awards
- Lead the hiring, day-to-day management, and annual/end-of-period review of part-time intern(s) or other JIP staff
- Support the Joint Innovation Program Director in managing the SMF Collaborative Planning Committee, and when established, its Leadership Committee, subcommittees, and work groups
- Support fundraising efforts for maritime decarbonization activities by assisting the Program Director in applying for grants, foundation outreach, and pursuing state/federal funding opportunities, or lead these applications in coordination with the Program Director
- Support the Program Director in strategic planning and budget management for the overall program

## **External Relations**

- Conduct SMF Collaboration outreach through external presentations, development of communication materials, coordination & execution of outreach strategy, and responding to outside inquiries.
- Identify, plan, and execute in-person, hybrid, and remote events including forums, workshops, and roundtables
- Represent SMF Collaborative and JIP in external committees and work groups and at relevant non-Maritime Blue hosted events (conferences, workshops, networking events, etc)
- Support members and partnering organizations in relevant key studies, working groups, and forums

## **Maritime Blue Operations**

- Support Maritime Blue operations by attending internal meetings, participating in a staff committee, and attending member events.
- Support Program Director on related Blue Economy conversations, market strategy, & events where sustainable maritime fuels, maritime decarbonization, or program structure are relevant.

## **Qualifications**

### **Specific requirements**

- Excellent communication and coalition-building skills with an ability to balance, negotiate, and work with a variety of internal and external stakeholders

### **You will feel prepared to take on this role if you have experience in:**

- The energy of fuels, maritime, ocean, public administration, and/or clean technology sectors
- Strong project management skills managing complex, multifaceted projects resulting in measurable successes and program growth
- Working effectively with colleagues and partners from the full range of differences reflected in our community, including but not limited to ableness/disability, age, economic/social class, English proficiency, race /ethnicity, family status, gender identity and expression, national origin/citizenship status, religion/spiritual expression, and sexual orientation
- Being efficient, resilient, and flexible
- Writing grants and coordinating proposal teams
- Taking a collaborative and customer service-oriented approach to problem-solving

**Your effectiveness in this role will depend on your ability to:**

- Work with multiple stakeholders, including: industry, government, research, non-profit and community leaders; labor organizations, tribes, elected officials, investors, educators, and co-workers
- Communicate effectively, orally and in writing, while working in a fast-paced environment on a cross-functional team
- Use creative problem-solving and demonstrate exceptional results with limited resources
- Work independently while maintaining effective working relationships with co-workers, supervisors, customers, and the general public
- Successfully manage competing priorities

**You will be successful if you feel passionate about:**

- Engaging multi-stakeholder/partner groups that are mission-driven in order to successfully create and implement strategic and operational plans, deliver excellence in project development and planning
- Creating, nurturing, and leveraging deep relationships throughout the region's maritime, ocean, technology, and manufacturing sectors along with a diversity of community leaders
- Working for industry growth and investment, addressing climate action and ecological health, and equitable community development in the maritime and ocean sectors – the Blue Economy
- Working and fostering an environment that is welcoming, open, transparent, curious, collaborative, challenging, and results-driven

**Work Environment**

Washington Maritime Blue is headquartered in Seattle, WA with partners, stakeholders, projects, and sites across the state of Washington. Remote work is supported with the expectation that staff are able to meet regularly in person.

- Office Environment with occasional project site visits (exposure to computer screens)
- Must be able to travel domestically and internationally (when safe and appropriate)
- Noise level is usually moderate
- Must be able to comply with organizational vaccination requirement
- Must be a resident of Washington State

**Benefits**

- Flexible PTO; 96 hour annual minimum, no annual maximum
- 10 paid holidays plus December 24-31 winter break
- Paid parental leave, up to 16 weeks
- Employer health care benefits with Regence - medical, dental, and vision

- Life Insurance
- Generous flexible spending account (FSA)
- 401(k) plan with 3% employer contribution
- Long term care insurance

## **Commitment to Equity and Social Justice**

Washington Maritime Blue is committed to creating a diverse, equitable, and inclusive workplace. This includes addressing institutional racism, sexism, ableism, and other forms of systemic oppression and individual prejudice. This work is ongoing and continually adjusted to meet the needs of our staff and stakeholders. We seek employees who think critically about their own cultural lens and can communicate effectively with people of different backgrounds and abilities. An ideal candidate will be committed to providing equitable engagement to our stakeholders, community, and clients. We are looking to receive applications from individuals with diverse arrays of experience. All applicants will have the opportunity to attend an information session with Maritime Blue staff to hear more about the organization, the position, and ask questions of the team.

## **How to apply**

To be considered for this position, please submit a single pdf with a cover letter and resume to [info@maritimeblue.org](mailto:info@maritimeblue.org). Use the subject line and name the attached file using "Your Name\_MaritimeDecarbonizationManager." Applications will be read beginning after the priority deadline and the position will remain open until filled. The priority deadline is November 13, 2024. **In your cover letter, please describe how your knowledge, skills, and abilities prepare you for the job responsibilities and qualifications outlined in this job announcement.** Maritime Blue does not use an automated applicant tracking system. All applications are read and reviewed by people. Questions? Contact [devon@maritimeblue.org](mailto:devon@maritimeblue.org)

Maritime Blue will be hosting an Informational Session regarding this position on November 8, 2024 at 2 p.m. PT. [Register here.](#)

## **Who may apply**

Washington Maritime Blue encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ, people with disabilities, veterans, and those with diverse life experience. This position is open to all qualified candidates that meet the minimum qualifications. Washington Maritime Blue values diverse perspectives and life experiences. Applicants will be considered regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, ages, sexual orientation, or gender identity.

*Direct applicants only, no third-party applications.*